



# Little Cherries

## Student Placement Policy

### Policy statement of intent

Little Cherries recognises that qualifications and training make an important contribution to the quality of the care and education we provide. As part of our commitment to quality, we offer placements to students undertaking early years' qualifications and training. We also offer placements for school pupils on work experience.

### Aim

For all students on placement with us we aim to provide experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

### Procedures

- ❑ We require students on qualification courses to meet the 'suitable person requirements of the Early Years Foundation Stage and have a satisfactory enhanced DBS check with barred list check(s).
- ❑ We require students in our setting to have sufficient understanding and use of English to contribute to the well-being of children in our care.
- ❑ For students not connected to, or attending a college or school, we will require an application form to be filled in so that we can check references and employment history. We will also require them to meet the 'suitable person requirements of the Early Years Foundation Stage and have a satisfactory enhanced DBS check with barred list check(s).
- ❑ We require that schools, colleges or universities placing students under the age of 17 years with us to vouch for their good character.
- ❑ We supervise students who are under the age of 17 years at all times and do not allow them to have unsupervised access to children.
- ❑ Students undertaking qualification courses who are placed in our setting on a short term basis, (less than half a term), are not counted in our staffing ratios.

- ❑ Students (aged 17 and over) and apprentices (aged 16 and over) and who are undertaking a level 2 or 3 qualification may be considered to be counted in the ratios if the manager deems them to be suitably qualified and experienced.
- ❑ We take out employers' liability insurance and public liability insurance, which covers both students and voluntary helpers.
- ❑ We require students to keep to our Confidentiality and Client Access to Records Policy.
- ❑ We co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- ❑ We provide students, at the first session of their placement, with a short induction on how our setting is managed, how our sessions are organised and our policies and procedures.
- ❑ We communicate a positive message to students about the value of qualifications and training.
- ❑ We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the setting.
- ❑ We aim to ensure that trainees and students placed with us are engaged in bona fide early years training, which provides the necessary background and understanding of children's development and activities. However, we recognise that students on placement from local schools may not fulfil this requirement.

This policy was adopted at a meeting      Little Cherries

of

Held on

Date to be reviewed                              April 2022

Signed on behalf of the management  
committee

Name of signatory                                  Jennie Peacock

Role of signatory (e.g. chair/owner)          Chairperson