



Little Cherries

Maintaining children's safety and security on premises.

Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment.

Providers must take reasonable steps to ensure the safety of children, staff and others on the premises.

Policy statement

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

Children's personal safety

- (For employers) We ensure all employed staff have been checked for criminal records via an enhanced disclosure with children's barred list check through the Disclosure and Barring Service.
- All children are supervised by adults at all times.
- Adults do not normally supervise children on their own.
- Whenever children are on the premises we adhere to the Statutory Framework guidelines for adult to child ratios.
- We carry out risk assessments to ensure children are not made vulnerable within any part of our premises, nor by any activity.

Security

- Systems are in place for the safe arrival and departure of children.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults – staff, volunteers and visitors - are recorded.
- Our systems aim to prevent unauthorised access to our premises.
- Our systems aim to prevent children from leaving our premises unnoticed.
- We aim to only allow access to visitors with prior appointments.
- Our staff check the identity of any person who is not known before they enter the premises.
- We keep the main external gate locked shut at all times. Internal doors into BBCPS are kept secured at all times.
- We have installed entry phones by the main gate at a suitable height.
- The personal possessions of staff and volunteers are securely stored during sessions.
- Minimal petty cash is kept on the premises.

March 2021

Review date: September 2022

This policy was adopted by	Little Cherries Preschool
On	March 2021 <i>(date)</i>
Date to be reviewed	September 2022 <i>(date)</i>
Signed on behalf of the provider	Jennie Peacock
Name of signatory	
Role of signatory (e.g. chair, director or owner)	Chairperson

Other useful Pre-school Learning Alliance publications

- Dynamic Risk Management (Pre-school Learning Alliance 2017)